

## AFE Report by Property Format (AFE Report - Property Format.xls)

This is an AFE report that relies on the Property format codes setup in OGWIN.

The screenshot shows the 'AFE Report' dialog box with the following settings:

- Company:**  Code,  Batch. Text box is empty, scan button (...).
- Basis:**  Accrual Date,  Cash Date,  Journal Date.  Incl Closed Items.
- AFE:**  Batch,  Range. Text box is empty, scan button (...).  Incl Closed AFEs.
- From Date:** Empty text box.
- Thru Date:** Empty text box.
- Property Format:** Empty text box, scan button (...).

**Company:** Select Code or Batch. If code is selected, type in the company code into the selection box or click the scan button (...) to search and select a company. If Batch is selected, type in the batch code or click the scan button (...) to select a batch of company codes.

**Basis:** Choose Journal, Accrual or Cash basis. This will decide which date will be used to determine which transactions will be included in the report. If Accrual is selected, check the "Incl Closed Items" check box to include closed items.

**AFE:** Choose Batch or Range. If batch is selected, enter the batch code or click the scan button (...) to select a batch of AFE codes. If Range is selected, the selection box will change to From and Thru boxes. Enter the From and Thru AFE or click the scan button (...) on each entry box to select a beginning and ending AFE code.

**From Date:** Enter the Beginning Date for the detail lines to be included in the MM/DD/YYYY format

**Thru Date:** Enter the Ending Date for the detail lines to be included in the MM/DD/YYYY format

**Property Format:** Enter the property format code to use or click the scan button (...) to select a property format code.